

PRIVACY NOTICE

LEASE OF PROPERTY

SLOVNAFT, a.s., Vlčie hrdlo 1, 824 12 Bratislava , Identification No.: 31 322 832, registered in the Commercial Register of the District Court Bratislava I, Section: Sa, Insert No.: 426/B (hereinafter only referred to as “the Company”) rents own premises, objects and plots (hereinafter only referred to as “the Property”) in the Slovak Republic to interested persons. Conclusion of contracts on property lease is regulated by Act No. 40/1964 Coll., the Civil Code as amended, Act No. 189/1992 Coll. on Regulation of Certain Circumstances Associated with Lease of Apartments and with Replacement Apartments as amended, Act No. 182/1993 Coll. on Ownership of Apartments and Non-residential Premises as amended and Act No. 116/1990 Coll. on the Lease and Sublease of Non-residential Premises as amended.

RULES ON PERSONAL DATA PROTECTION

Your personal data are only processed in compliance with statutory requirements stipulated in the Regulation¹ or Act on Personal Data Protection.²

As the controller, the Company is legally obliged to disclose your personal data in the course of inspection, supervisory activity or upon request by authorized governmental bodies or institutions, if so prescribed by special regulations.³

Your personal data shall be stored in a secure manner, in compliance with the controller's and processor's security policy and only for the period necessary to fulfil the purpose of processing. Your personal data shall be only accessible to persons entrusted by the controller with personal data processing who process such data upon instructions issued by the controller and in compliance with the controller's security policy.

Your personal data are backed up in compliance with the controller's retention rules. Your personal data shall be fully deleted from backup storage sites as soon as possible in terms of the rules for backups. Personal data stored at backup storage sites serve only for prevention of security incidents, in particular impaired availability of data due to a security incident. The Company is obliged to ensure data backup in compliance with security requirements defined in the Regulation and the Act on Personal Data Protection.

You are a **data subject** in the course of processing of personal data by the controller, which means that you are the person to whom processed personal data relate.

¹ Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

² Act No. 18/2018 Coll. on Personal Data Protection and on amendment and supplementation of certain acts.

³ For example Act No. 171/1993 Coll. regarding Police Force as amended; Act No. 18/2018 Coll. on Personal Data Protection and on amendment and supplementation of certain acts.

Complying with the Regulation and the Act on Personal Data Protection, the Company as the controller processes your personal data within the scope and under the conditions defined by special regulations. Your personal data in the position of a data subject - natural person as extent indicated in the lease agreement (hereinafter only referred to as "the Agreement"), as well as extent indicated in other documents related with and necessary for conclusion of the Agreement, are processed by us for the purpose of definite identification of the data subject as the party to the Agreement in the course of conclusion and performance of the Agreement, its amendment or termination, evaluation of meeting prescribed conditions for lease, administration and charging the rent, keeping records of our receivables from the Agreement, proper settlement of all liabilities and claims resulting from the Agreement and to meet the basic precondition according to which the Agreement has to be addressable, comprehensible and definite.

The Company processes your personal data for the purposes above on the legal basis set out in Article 6 (1) (b) of the Regulation, pursuant to which processing is required for performance of a contract to which you are a party, and in order to implement measures upon your request prior to conclusion of such contract. If you fail to provide personal data, the Company shall not be able to enter into a contractual relationship where you are one of the parties.

We shall keep your personal data for the term of the Agreement and for the period during which we are obliged to maintain the Agreement and associated documents pursuant to applicable legal regulations in terms of Act No. 395/2002 Coll. on Archives and Registries and on amendment of certain acts, following also the Act No. 431/2002 Coll. on Accounting as amended, Act No. 222/2004 Coll. on Value Added Tax as amended, and personal data are part of a registry record. In terms of Records Retention Rules and the Registry Plan, we maintain the Agreement and associated document for 10 years after expiry of the Agreement or in case of accounting records/invoices for 10 years following the year to which they relate. The retention period commences on the first day of the year following the year of Agreement expiry. After expiry of such periods, personal data shall be destroyed (deleted), unless there are other legal grounds for their processing.

Currently, your personal data are not processed by processors. List of current processors and recipients is available at our websites in the form of an update of this Privacy notice. Your personal data are not subject to automated decision-making including profiling. We do not disclose your data and do not transfer them to third countries or international organizations.

DATA PROTECTION OFFICER

Safe processing of personal data and compliance of processing with the Regulation and the Act on Personal Data Protection are supervised by the Data Protection Officer whom you can contact in order to exercise your rights.

Contact details of the Data Protection Officer

E-mail: zodpovednaosobagdpr@slovnaft.sk

Address for correspondence: GDPR Data Protection Officer, SLOVNAFT, a.s., Vlčie hrdlo 1, 824 12 Bratislava

YOUR RIGHTS PURSUANT TO THE REGULATION AND THE ACT ON PERSONAL DATA PROTECTION

Right of access

You have the right to obtain copies of personal data we hold about you and information on how we use your personal data.

In most cases, you will receive your personal data in the form of a written document, unless you request a different form of provision. If you requested provision of such information using electronic means, data shall be provided to you electronically, if technically feasible.

Right to rectification

We take appropriate measures to ensure accuracy, completeness and timeliness of the data we hold about you. If you think that the data we hold about you are inaccurate, incomplete or out of date, please do not hesitate to ask us for their modification, update or supplementation.

Right to erasure

You have the right to ask us for erasure of your personal data, for example if data we obtained about you are no longer necessary for the fulfilment of the original purpose of processing. However, your right has to be evaluated in terms of all relevant aspects. For example, we may have certain legal and regulatory obligations, which might mean that we will not be able to satisfy your request.

Right to restriction of processing

Under certain circumstances, you may request that we stop using your personal data. This includes cases when you may think that the personal data we hold about you may be inaccurate or that we no longer need to use your personal data.

Right to data portability

Under certain circumstances, you have the right to request that we transfer the data you provided to us to a third party of your choice. However, the right to portability only relates to personal data which we obtained upon consent or based on a contract to which you are a party.

Right to object

You have the right to object to data processing which is based on our legitimate and lawful interests. If we do not have a convincing legitimate and lawful interest in processing and you file an objection, we will not continue processing your personal data.

Right to lodge a complaint

If you want to lodge a complaint regarding the way in which your personal data are processing, including exercise of the rights mentioned above, you may contact our Data Protection Officer. Your suggestions and complaints will be carefully examined.

If you are not satisfied with our response or think that we process your personal data in an unfair or illegal manner, you may file a complaint to the supervisory authority, namely the Office for Personal Data Protection of the Slovak Republic, <https://dataprotection.gov.sk>, Hraničná 12, 820 07 Bratislava 27; telephone No.: +421 /2/ 3231 3214; E-mail: statny.dozor@pdp.gov.sk.

In case of any questions regarding processing of your personal data, you may contact us through our Data Protection Officer.

All changes in the conditions of processing and protection of personal data are published at our website in the form of an update of this Privacy notice. This way, we ensure that you can always access up-to-date information regarding the conditions under which we process your personal data.